

We are seeking to work collaboratively with highly diversified individual who can demonstrate authentic leadership, capable of adding value to our business, flexible to adapt changing situations and pensionable to deliver on our Vision.

**Position/Job Title:**      **QSHE Executive**  
**Contract type:**        **Permanent**  
**Reports To:**            **Manager QSHE**  
**Location:**              **Manga Mandi Multan road, Lahore**

#### **Position Overview**

Monitor and evaluate internal processes. Implement all Quality, Safety, Health and Environment systems. Daily visits to the floor to insure proper working of the operations. Provide day to day documentation and support on matters relating to QSHE.

#### **What Is Expected Of You?**

- Ensure evaluation of and reporting on vendor quality systems
- Monitoring, measurement, and review of internal processes, especially those that affect the quality of the organization's products / services.
- Maintain a QSHE risk register, reviewing & updating QSHE risks periodically
- Assists in developing, maintaining and improving the business Integrated Management System to underpin QSHE in operating standards
- Ensure the adherence to specific client's procedural and on hands training requirement of quality in all elements and scenarios of business operations
- Monitor products unloading, storage and loading in the warehouse as per their labeled and specific client's requirements
- Daily QSHE visits to the floor to verify correct implementation of SOPs and report deviations to relevant departments for corrective actions and closure
- Issuance of work permits for all activities to promote occupational health and safety within the organization and develop safer, healthier and ecofriendly ways of working

- Ensuring timely calibration of monitoring & measuring devices and monthly inspection of fire extinguishers
- Make sure timely issuance and the use of personal protective equipment in workplaces according to regulations
- Reporting of incident, product recalls etc.; help supervise the investigation and unsafe working conditions; study root cause analysis; recommend corrective & preventive action and evaluate the effectiveness of corrective and preventive actions taken
- Conducting training sessions for workers as per plan and whenever needed on IMS, other requirements and legislations; evaluating the effectiveness of trainings conducted and conducting mock firefighting and first aid exercises with emergency crews
- Compile monthly man hour and injury reports, assist with the rehabilitation of workers after accidents or injuries and ensure their satisfactory return to work
- Verify the monitoring of good housekeeping principles and pest control services at all sites
- Monitor daily inspection reports and customer complaints & observations on a day-to-day basis
- Support Assistant Manager QSHE in audit preparations, execution of internal, clients & third party audits and MRM across all sites
- Ensure pre execution QSHE feasibility visits for any new business requirements and giving recommendations for execution
- Ensuring any other task assigned time to time to meet the QSHE and relevant business objectives

#### **Eligibility Criteria**

- Bachelors in Environmental Engineering

#### **Required Skill Set**

- Very strong verbal and written communications skills.
- Team player

If you are looking for a place which values your desire to grow then apply at:

[sheza@emirateslogistics.net](mailto:sheza@emirateslogistics.net)

***Female candidates are encouraged to apply.***